



DEPARTMENT OF NAVY

Naval Intelligence Vacancy Announcement

Intelligence Specialist

Open Period: 2/20/2024 – 06/30/2024

KEY POSITION DETAILS

Salary Range: \$117,962 - \$153,354

Series & Grade: GG-0132-13

Org Code/Org Title: All TAC Orgs

Position Information: Permanent/Full Time

Duty Location: Suitland, MD

Relocation Expenses Reimbursed: May be Authorized

PCS Expense Authorized: May be Authorized

Travel Required: Occasional, May be Required

Who May Apply: All U.S. Citizen

Security Clearance: Top Secret/SCI

Supervisory/Non-Supervisory: Non-Supervisory

Drug Testing: Yes

Obtain/Maintain Certifications: N/A

JOB SUMMARY

This position is located within the Office of Naval Intelligence, Farragut Technical Analysis Center. The incumbent will fill an All-Source, Intelligence Specialist position within one of six departments within the command. The incumbent will apply analytic expertise, initiative, creativity, critical thinking, and strong communication and interpersonal skills on a daily basis to solve complex intelligence problems and drive intelligence collection efforts.

Specific Duties

- Responsible for interpreting, evaluating and integrating all-source intelligence and open source information into top-level assessments. Evaluates, interprets and integrates all-source intelligence and open source information and/or independently evaluates collection system solutions in support of the intelligence production process. Applies advanced research methodologies and analytical techniques and/or collection management systems to complex work assignments.
- Provides advanced oral and written communication to convey complex operational, technical, and/or political-military concepts; develops and effectively employs multimedia presentations to this end. Conducts liaison and coordination within the intelligence community, fleet, other Navy, theater, other DOD, other government, industry, and among foreign counterparts. Draws on board expertise to effectively interact with senior intelligence community/industry/other analysts and/or experts in assigned discipline(s)/focus area(s); coordinates with foreign counterparts.
- Prepares and produces initiative reports and briefings for a executive level audience, such as CNO and Navy staff elements, that demonstrate extensive and comprehensive analytical expertise. Represents command position within area(s) of expertise/focus and acting as working group or conference chair as necessary at related venues and provides expert opinion to various fleet, other DOD, selected non-DOD, national policy, and international customers.
- Identifies and/or provides for the resolution of intelligence gaps, prepares or satisfies collection requirements to resolve gaps, evaluates and/or facilitates reporting from collectors in response to requirements, and provides guidance/feedback to field elements that support analytical efforts.



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Specialized Experience & Minimum Qualifications

Applicants must have directly applicable experience that demonstrates the possession of the knowledge, skills, abilities and competencies necessary for immediate success in the position. Qualifying experience may have been acquired in any public or private sector job, but will clearly demonstrate past experience in the application of the particular competencies/knowledge, skills, and abilities necessary to successfully perform the duties of the position. Such experience is typically in or directly related to the work of the position to be filled. Qualifying experience is demonstrated through the following competencies:

- Accountability
- Written Communication
- Partnering
- Oral Communication

In addition, individuals must meet the Office of Personnel Management (OPM) qualification standards of 1 year of specialized experience equivalent to the next lower grade level to the position filled and any Individual Occupational Requirements (IOR) for the series/grade selected as identified within the standard. For further details on the specific occupational series requirements, please go the following link: <https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/#url=List-by-Occupational-Series>

Conditions of Employment

- You must be a US Citizen
- New employees to the Department of the Navy will be required to successfully pass the E-Verify employment verification check. To learn more about E-Verify, including your rights and responsibilities, visit www.dhs.gov/E-Verify/.
- Selectee must be determined suitable for federal employment
- Selectee may be required to successfully complete a 2-year trial period
- Selectee is required to participate in the direct deposit pay program
- Selectee may be required to successfully complete a polygraph examination
- Selectee must complete a Special Background investigation and receive a favorable adjudication by a determining authority. You must obtain and maintain a Top Secret security clearance and access to Sensitive Compartmented Information (SCI). Failure to do so may result in the withdrawal of an offer or removal. Indicate the level and date of your clearance in your resume.
- Successful completion of a pre-employment drug test (including marijuana) is required. A tentative offer of employment will be rescinded if you fail to report to the drug test appointment or pass the test. You will be subject to random testing.
- You must acknowledge in writing that you are accepting an appointment in the DCIPS (excepted service) which does not confer competitive status, prior to appointment.



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- Within the Department of Defense (DoD), the appointment of retired military members within 180 days immediately following retirement date to a civilian position is subject to the provisions of 5 United States Code 3326.
- Males born after 12-31-59 must be registered for Selective Service

How to Apply

1. Click on: <https://navy.hirevue.com/signup/dZgnRzvhnZ93uV9xWjCxvd/>. Click Register. Sign-up by completing the registration form. Upload your resume and any supporting documents (e.g. college transcripts). Once the documents are visible on the sign in screen, select the “start” button to apply and complete the basic assessment.
2. Please do not upload documents that contain PII without redacting sensitive information. Do not upload any **classified** information with your application submission.
3. Complete applications to include a Resume and response to basic eligibility questions must be submitted by 11:59 pm Eastern Standard Time (EST) on the closing date of the announcement. Incomplete packages may be removed from consideration.
4. For additional assistance, please email the Naval Intelligence HR Specialist, LaShawn Williams at lashawn.p.williams.civ@us.navy.mil. Include **TAC-2024-006** in the subject of the email.

Requested Documents: **A COMPLETE RESUME IS REQUIRED.** Your resume must show relevant experience (cover letter optional) where you worked, job title, duties and accomplishments, employer's name and address, supervisor's name and phone number, starting and end dates (Mo/Yr), hours per week & salary. **If you are a current Federal employee or previous Federal employee, provide your pay plan, series and grade level i.e. GG-0201-013 on your resume for each Federal position.**

This position is a Defense Civilian Intelligence Personnel System (DCIPS) position in the Excepted Service under 10 U.S.C. 1601. DoD Components with DCIPS positions apply Veterans' Preference to preference eligible candidates as defined by Section 2108 of Title 5 U.S.C., in accordance with the procedures in DoD Instruction 1400.25, Volume 2005, DCIPS Employment and Placement.

The United States Government does not discriminate in employment based on race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, status as a parent, genetic information, disability, age, membership or non-membership in an employee organization, or on the basis of personal favoritism.