Serves as an entry/developmental level Intelligence Specialist in the Collection Management Department. Provides quantitative and qualitative assessments of performance against Navy’s highest priority collection requirements. Leverages Human Intelligence (HUMINT), Signals Intelligence (SIGINT), Measurement and Signature Intelligence (MASINT), Open-Source Intelligence (OSINT), Imagery Intelligence (IMINT), Geospatial Intelligence (GEOINT), to support collection performance against all-source intelligence needs. Reviews metrics and metadata associated with collection requirements, intelligence reports, and finished intelligence. This is an entry-level position starting at grade GG-9 with noncompetitive advancement up to GG-13 pending successful performance evaluations. Receives formal and on-the-job training, and gradually more difficult assignments, leading to performance at the next higher grade level.

**Specific Duties**

- Develops skills and knowledge of Intelligence Community tasking systems and requirements management processes to work with intelligence capabilities that incorporate National Reconnaissance Office Overhead Systems, tactical Intelligence Surveillance Reconnaissance platforms, and commercial sensors. Becomes familiar with the process of building collection assessments and evaluations.
- Develops collection requirements, with peer and supervisor review, to satisfy immediate needs. Learns to conduct research using visualization tools and maintains an up-to-date knowledge of current collection management tools and applications.
- Update and maintain data repositories used to blend data from multiple sources to facilitate holistic analysis of the intelligence cycle.
- Assist leadership with the review of processes, and methods used to measure the alignment of collection reporting to collection requirements. Suggest how well collected information and resultant finished intelligence addresses intelligence gaps.
- Using data analytics, help gauge mission alignment to high level priorities/guidance.
- Prepare data visualizations and text-based reports to be used by leadership to communicate results and make recommendations from collection assessments. Reports include spreadsheets, tables, graphs, charts, and dashboards.
Specialized Experience & Minimum Qualifications

Applicants must have directly applicable experience that demonstrates the possession of the knowledge, skills, abilities and competencies necessary for immediate success in the position. Qualifying experience may have been acquired in any public or private sector job, but will clearly demonstrate past experience in the application of the particular competencies/knowledge, skills, and abilities necessary to successfully perform the duties of the position. Such experience is typically in or directly related to the work of the position to be filled. Qualifying experience is demonstrated through the following competencies:

- PLANNING AND EVALUATING
- PROCESS IMPROVEMENT
- COLLECTION OPERATIONS
- COLLECTION SYSTEMS CAPABILITIES
- COLLECTIONS RESOURCES MANAGEMENT
- PROCESSING AND EXPLOITING CAPABILITIES

In addition, individuals must meet the Office of Personnel Management (OPM) qualification standards of 1 year of specialized experience equivalent to the next lower grade level to the position filled and any Individual Occupational Requirements (IOR) for the series/grade selected as identified within the standard. For further details on the specific occupational series requirements, please go the following link: https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/#url=List-by-Occupational-Series

Conditions of Employment

- You must be a US Citizen
- New employees to the Department of the Navy will be required to successfully pass the E-Verify employment verification check. To learn more about E-Verify, including your rights and responsibilities, visit www.dhs.gov/E-Verify/.
- Selectee must be determined suitable for federal employment.
- Selectee may be required to successfully complete a 2-year trial period.
- Selectee is required to participate in the direct deposit pay program.
- Selectee may be required to successfully complete a polygraph examination.
- Selectee must complete a Special Background investigation and receive a favorable adjudication by a determining authority. You must obtain and maintain a Top Secret security clearance and access to Sensitive Compartmented Information (SCI). Failure to do so may result in the withdrawal of an offer or removal. Indicate the level and date of your clearance in your resume.
- Successful completion of a pre-employment drug test (including marijuana) is required. A tentative offer of employment will be rescinded if you fail to report to the drug test appointment or pass the test. You will be subject to random testing.
- You must acknowledge in writing that you are accepting an appointment in the DCIPS (excepted service) which does not confer competitive status, prior to appointment.
- Within the Department of Defense (DoD), the appointment of retired military members within 180 days immediately following retirement date to a civilian position is subject to the provisions of 5 United States Code 3326.
Males born after 12-31-59 must be registered for Selective Service

How to Apply

1. Click on: https://navy.hirevue.com/signup/32JtSJXdnk9ZDGxbFsRLWpV/
2. Click Register. Sign-up by completing the registration form. Upload your resume and any supporting documents (e.g. college transcripts). Once the documents are visible on the sign in screen, select the “start” button to apply and complete the basic assessment.
3. Please do not upload documents that contain PII without redacting sensitive information. Do not upload any classified information with your application submission.
4. Complete applications to include a resume and response to basic eligibility questions must be submitted by 11:59 pm Eastern Standard Time (EST) on the closing date of the announcement. Incomplete packages may be removed from consideration. For additional assistance, please email the Naval Intelligence HR Specialist, Andre McGinity at mary.a.mcginity.civ@us.navy.mil Include flyer # ONI-2024-005 in the subject of the email.

Requested Documents: A COMPLETE RESUME IS REQUIRED. Your resume must show relevant experience (cover letter optional) where you worked, job title, duties and accomplishments, employer's name and address, supervisor's name and phone number, starting and end dates (Mo/Yr), hours per week & salary. If you are a current Federal employee or previous Federal employee, provide your pay plan, series and grade level i.e. GS-0201-13 on your resume for each Federal position.

This position is a Defense Civilian Intelligence Personnel System (DCIPS) position in the Excepted Service under 10 U.S.C. 1601. DoD Components with DCIPS positions apply Veterans' Preference to preference eligible candidates as defined by Section 2108 of Title 5 U.S.C., in accordance with the procedures in DoD Instruction 1400.25, Volume 2005, DCIPS Employment and Placement.

The United States Government does not discriminate in employment based on race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, status as a parent, genetic information, disability, age, membership or non-membership in an employee organization, or on the basis of personal favoritism.