



DEPARTMENT OF NAVY

Naval Intelligence Vacancy Announcement

Supervisory Interdisciplinary Specialist

Open Period: 02/26/2025 – 03/12/2025

KEY POSITION DETAILS

Salary Range: \$146,807 - \$195,200

Series & Grade: GG-0801/0854/0855/0871/1310/1320/
1520/1550 – 14

Org Code/Org Title: TAC-34

Position Information: Permanent/Full Time

Duty Location: Suitland, MD

Relocation Expenses Reimbursed: May be Authorized

PCS Expense Authorized: May be Authorized

Recruitment Incentives: May be Authorized

Travel Required: Occasional, May be Required

Who May Apply: All U.S. Citizens

Security Clearance: Top Secret/SCI

Supervisory/Non-Supervisory: Supervisory

Drug Testing: Yes

Obtain/Maintain Certifications: N/A

JOB SUMMARY

This position is located within the Office of Naval Intelligence, Farragut Technical Analysis Center (TAC). The incumbent will serve as Deputy Division Head, sharing fully in the duties, responsibilities, and authorities of the Foreign Materiel Exploitation (FME) Division Head TAC-34. Serves as first level supervisor to the Branch Heads and Division resource management staff (GSSO, ISSO, Sysadm, Admin). Manages operations and associated personnel and financial resources. Plans and executes the Division's programs and budgets. Supervises the receipt, evaluation, on-site/off-site exploitation of threat systems (hardware, software, and associated technologies) from acquisition through final reports. Translates intelligence requirements into actionable exploitation priorities and objectives for the Division's Program and Laboratory personnel in accordance with Department of Defense (DoD), Command, and Intelligence Community (IC) directives, regulations, policies, and procedures.

Specific Duties

- Serves as a second-level or higher supervisor at the GG-14/Band 4 grade level and performs technical, administrative and management tasks that involves supervision of other subordinate managers or supervisors or direction of units, functions, or projects that may be staffed by civilian or military personnel. Responsible for justification, direction, and allocation of resources (people, budget, material) across the organization through one or more levels of supervision and for setting organizational goals, objectives, and priorities. Handles highly complex, sensitive, or ambiguous challenges facing the organization; interact with, influence, and persuade high-ranking officials within and outside the organization, agency, and other external organizations; and make decisions that have an impact within and outside of the immediate organization and agency.
- The supervisor uses judgment, resourcefulness, and initiative in adapting and applying guidelines, and is responsible for analyzing results and recommending changes to deal with the more difficult or unusual assignments.
- The supervisor is responsible, directly or through subordinate supervisors, for organizing, planning and directing the work program of an organization for which program objectives and limitations are established. At this level of supervision, a greater variety of work and activities requiring frequently shifting work assignments and diversified occupational specialties exists.



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The supervisor may be required to alter the organizational structure of the immediate organization under his or her control or work methods to meet changes in requirements and shifts in workload. The supervisor assigns and reassigns personnel and consults with superiors on major technical and administrative problems. He or she is responsible for the effective use of assigned personnel and for the quality and quantity of work produced.

- Daily contact is required with personnel in a wide variety of organizations having mission-related activities and occasionally with operating personnel within the Intelligence Community. The purpose of contacts at this level is to resolve non-routine problems affecting the overall activities of the organization. At this level, the supervisor must persuade or influence others to gain concurrence on major issues that affect the supervisor's organization.
- The supervisor has authority to plan for and make changes in the organization of work in order to achieve efficient and economical operations within allowable budget, staffing levels, and policies established by higher organizational levels. While the normal work situation typically provides sources to which the supervisor can turn for advice and assistance on particularly difficult and out-of-the-ordinary technical problems, the supervisor does have substantial responsibility for the technical soundness of work, including the authority to define work quality standards and to prepare and issue internal instructions and procedures for work accomplishment. In addition to responsibilities for keeping employees and higher level supervisors informed of administrative, budgeting, and personnel matters that affect them, the supervisor at this level has authority to prepare formal and follow-up actions for most supervisory personnel functions, including providing the primary input for promotions and award recommendations.

Specialized Experience & Minimum Qualifications

Applicants must have directly applicable experience that demonstrates the possession of the knowledge, skills, abilities and competencies necessary for immediate success in the position. Qualifying experience may have been acquired in any public or private sector job, but will clearly demonstrate past experience in the application of the particular competencies/knowledge, skills, and abilities necessary to successfully perform the duties of the position. Such experience is typically in or directly related to the work of the position to be filled. Qualifying experience is demonstrated through the following competencies:

- Influencing/Negotiating
- Information Management
- Developing Others
- Partnering
- Accountability
- Managing Human Resources

In addition, individuals must meet the Office of Personnel Management (OPM) qualification standards of 1 year of specialized experience equivalent to the next lower grade level to the position filled and any Individual Occupational Requirements (IOR) for the series/grade selected as identified within the standard. For further details on the specific occupational series requirements, please go the following link: <https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/#url=List-by-Occupational-Series>



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Conditions of Employment

- You must be a US Citizen
- New employees to the Department of the Navy will be required to successfully pass the E-Verify employment verification check. To learn more about E-Verify, including your rights and responsibilities, visit www.dhs.gov/E-Verify/.
- Selectee must be determined suitable for federal employment
- Selectee may be required to successfully complete a 2-year trial period
- Selectee is required to participate in the direct deposit pay program
- Selectee may be required to successfully complete a polygraph examination
- Selectee must complete a Special Background investigation and receive a favorable adjudication by a determining authority. You must obtain and maintain a Top Secret security clearance and access to Sensitive Compartmented Information (SCI). Failure to do so may result in the withdrawal of an offer or removal. Indicate the level and date of your clearance in your resume.
- Successful completion of a pre-employment drug test (including marijuana) is required. A tentative offer of employment will be rescinded if you fail to report to the drug test appointment or pass the test. You will be subject to random testing.
- You must acknowledge in writing that you are accepting an appointment in the DCIPS (excepted service) which does not confer competitive status, prior to appointment.
- Within the Department of Defense (DoD), the appointment of retired military members within 180 days immediately following retirement date to a civilian position is subject to the provisions of 5 United States Code 3326.
- Males born after 12-31-59 must be registered for Selective Service

How to Apply

1. Click on: <https://navy.hirevue.com/signup/GFJDMVzGTHfEDULBH4U3nq/>. Click Register. Sign-up by completing the registration form. Upload your resume and any supporting documents (e.g. college transcripts). Once the documents are visible on the sign in screen, select the “start” button to apply and complete the basic assessment.
2. Please do not upload documents that contain PII without redacting sensitive information. Do not upload any **classified** information with your application submission.
3. Complete applications to include a Resume and response to basic eligibility questions must be submitted by 11:59 pm Eastern Standard Time (EST) on the closing date of the announcement. Incomplete packages may be removed from consideration.
4. For additional assistance, please email the Naval Intelligence HR Specialist, Rodney Garrett at rodney.t.garrett.civ@us.navy.mil. Include **TAC-2025-006** in the subject of the email.

Requested Documents: **A COMPLETE RESUME IS REQUIRED.** Your resume must show relevant experience (cover letter optional) where you worked, job title, duties and accomplishments, employer's name and address, supervisor's name and phone number, starting and end dates (Mo/Yr), hours per week & salary. **If you are a current Federal employee or previous Federal employee, provide your pay plan, series and grade level i.e. GG-0801-7/9 on your resume for each Federal position.**



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This position is a Defense Civilian Intelligence Personnel System (DCIPS) position in the Excepted Service under 10 U.S.C. 1601. DoD Components with DCIPS positions apply Veterans' Preference to preference eligible candidates as defined by Section 2108 of Title 5 U.S.C., in accordance with the procedures in DoD Instruction 1400.25, Volume 2005, DCIPS Employment and Placement.

The United States Government does not discriminate in employment based on race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, status as a parent, genetic information, disability, age, membership or non-membership in an employee organization, or on the basis of personal favoritism.